



ReedSmith Richards Butler LLP 禮德齊伯禮律師行有限法律責任合夥

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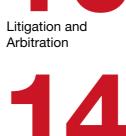


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NNY Reed Smith Richards Butler LLP?

Reed Smith is a dynamic international law firm dedicated to helping clients move their businesses forward. Now celebrating more than 140 years of service, our firm spans 31 offices with 3,000 people, including more than 1,700 lawyers. In 2008 Reed Smith merged with Richards Butler Hong Kong, now operating as Reed Smith Richards Butler LLP (RSRB).

Reed Smith Richards Butler LLP is one of the largest law firms in Hong Kong with about 100 fee earners. With an inclusive culture and innovative mindset, we deliver smarter, more creative legal services that drive better outcomes for our clients. Our deep industry knowledge, long-standing relationships and collaborative structure make us the go-to partner for complex disputes, transactions and regulatory matters.

Why start your career with us?

You have a big decision to make. To ensure you make the right one for your career, you'll want to know what sets RSRB apart from other law firms.

Our firm is all about driving progress. That means everything we do is focused on helping our clients move their business forward – from the people we hire, how we train them and the technologies we implement, to the way we practice law. This is our promise – it's why we exist.

Most importantly for you, our promise makes our firm a very supportive, open and integrated place to learn, develop and gain experience. We know that helping you build your career is vital to our collective success. That is why we've developed an environment where everyone, at every level, is willing and is able to nurture and guide you.

Be part of a dynamic and forward-looking firm

From your very first day, you're important to us. You'll soon be in client-facing roles, and work closely with partners and associates in teams. In a diverse and inclusive workplace, we'll help you build your career as you want it. And, as we're a global firm, you'll have the chance to work with clients and colleagues around the world.

A distinctively human approach

Our clients tell us that our way of doing business is respectful, fair and human. And this runs through everything – especially the way we invest in the next generation of lawyers. We encourage collaboration, believe strongly in diversity and value an entrepreneurial spirit. All of these help us provide smarter, more creative legal services that achieve our clients' goals – and all while shaping the future of law and your career.



More than 1,150 lawyers and 850 professional staff across **18 offices** in the United States



More than 450 lawyers and **450** professional staff across 9 offices in Europe and the Middle East



More than

130 lawyers and **100** professional staff across 4 offices in Asia

Asia

Beijing | Hong Kong | Shanghai | Singapore

Europe

Astana | Athens | Brussels | Frankfurt | London | Munich | Paris

Middle East

Abu Dhabi | Dubai

United States

Austin | Century City | Chicago | Dallas | Houston | Los Angeles | Miami | New York | Orange County | Philadelphia | Pittsburgh | Princeton | Richmond | San Francisco | Silicon Valley | Tysons | Washington, D.C. | Wilmington

Our regional business teams

Africa | Australia | India | Indonesia | Israel | Japan | Korea | Latin America | Nordic

In addition to our physical presence, our regional business teams bring together lawyers across the firm with a depth of experience and an established network of local counsel in advising clients operating or investing in specific geographic markets.





We are a premier global law firm, committed to a single partnership model that is progressive, diverse and inclusive, and entrepreneurial. We deliver outstanding legal services and create deep, sustained partnerships with clients across our key industries and practices.



Our firm's core values define who we are and how we move our business forward. They guide how we behave, make decisions and treat others. They're what make us, us.



Integrity

We are honest, ethical, equitable and authentic. We do the right thing because it is the right thing to do.



Excellence

We operate at the highest levels, and we are committed to delivering the best possible outcomes for ourselves and our clients.



Teamwork & Respect

We work together and treat each other with dignity and respect at all times. We prize our differences, knowing they are essential to our great culture, our performance and our service delivery.



Innovation

We embrace change. Our ability to innovate enables us to exceed expectations and ensures that we are driving progress for our clients and our firm.



Impact

We strive to deliver the greatest positive impact for our clients, our communities and our firm, working to achieve their and our goals.



Our Hong Kong Office

Richards Butler Hong Kong commenced practice in 1980 and is one of the largest law firms in Hong Kong.

The firm enjoys an advantageous position, having benefited from early entry to market, and has led the way on many significant matters in Asia. These include advising on the first wave of Insider Dealing inquiries, successfully defending the Hong Kong Stock Exchange in the highest appellate court, and participating in the first Hong Kong listings of PRC enterprises. In January 2008, Reed Smith merged with Richards Butler Hong Kong and now practices here under the name Reed Smith Richards Butler LLP. As a single global partnership, our firm is able to ensure that relationships built over years with clients in one region can be introduced and supported by our lawyers everywhere, so that our clients have access to a global fullservice law firm. The combined firm has a leading practice in Hong Kong, with growing offices in Beijing, Shanghai and Singapore.

In December 2020, we are delighted to be marking our four decades in Asia with the 40th anniversary of our Hong Kong office. Having opened in 1980, the firm's Hong Kong office now has around 80 lawyers and is a key part of our firm's significant growth across the region. The firm has nearly 130 lawyers across its four offices in Asia: Beijing, Shanghai, Singapore and Hong Kong.





The story of RSRB is one of dynamic growth

We provide market-leading advice on:

- Corporate
- Commercial Disputes and Arbitration, Transportation and Shipping
- Banking and Asset Finance
- Property
- Employment Law

Hong Kong office has grown organically, with half of the partners having done their training at the firm. This has forged a real sense of identity and common purpose.

In a time of rapidly increased mobility within the profession, the continuity and stability represented by RSRB is appreciated by our lawyers and our clients alike. With the added strength of combining our practice with Reed Smith, we have been able to attract even better work both from our existing clients and from new clients. From a training and career perspective, this means greater variety and a wider group of experts from which to learn.

Banking & Asset Finance

We are a market-leading corporate finance and asset finance practice and our team also advises on secured, leveraged, M&A and pre-IPO financings, shipping and offshore energy assets, project and structured finance and debt capital markets. We regularly advise on the structuring of complex international cross-border financings.

Our global team has decades of experience advising banks and other financial companies on complex financing transactions. We are among a select group of law firms that can provide seamless, cross-border advice on financial transactions. Our lawyers have acted as lead counsel on billions of dollars' worth of transactions worldwide, drawing on the knowledge of the firm's multiple industry sectors, including real estate, funds, manufacturing, healthcare, finance, transportation and energy.

We regularly work alongside our regulatory, litigation, restructuring and structured products teams to find financing solutions under the evolving and dynamic legal and regulatory environment.



Corporate and Investment Funds

Our practical and commercial approach has made us one of Hong Kong's premier corporate transactional firms, with significant experience in capital markets, mergers and acquisitions, private equity and other complex corporate transactions and private investment fund matters. We advise on both public and private company M&As and have advised on some of the most complicated, hostile and controversial takeovers and privatizations of public companies in Hong Kong. In addition, we also advise both private equity clients in their investments into PRC, as well as a wide range of PRC issuers, both in long term investments and pre-IPO situations. Our clients include established Hong Kong, PRC and regional corporates (listed and private), as well as local and international financial institutions and private equity firms. We have a proven track record in the IPO market, having completed more than 250 IPOs on the Hong Kong Stock Exchange on behalf of both sponsors and issuers. We, and our US Securities team based in Hong Kong, advise on both equity and debt securities issues.





Litigation and Arbitration

We have stayed at the forefront of firms representing a wide array of high net worth individuals, small businesses, banks, large multinational companies and the world's largest private and publicly listed corporations on several of Hong Kong's most significant and complex domestic, cross-border and multi-jurisdictional disputes.

The hallmark of our disputes practice is the emphasis we place on providing clear and pragmatic advice as well as devising strategic and commercial solutions for our clients. We have particular expertise in a wide range of commercial and banking litigation and routinely advise on commodities disputes, privacy data, complex labour, employment and immigration issues, discrimination complaints, property litigation, copyright and trademark defence and enforcement, sale and supply of goods and services, construction disputes, companies related matters (including mergers and acquisitions), shareholders' and boardroom disputes, insolvency and asset recovery. We also advise on the new competition law regime, insurance related matters and claims as well as professional indemnity disputes. Our GAR 30 ranked arbitration practice has significant experience undertaking arbitrations in Hong Kong (HKIAC/ICC).





Publicity Regulatory, 111 Commercial Fraud and White Collar Crime

Complementing our market-leading corporate, banking and asset finance and litigation practices is our highly regarded regulatory and white collar crime practice.

As well as advising and assisting clients in navigating their way through Hong Kong's expanding maze of laws and regulations, our strength lies in our ability to handle adeptly all types of regulatory enquiries, investigations, and the defence of all types of disciplinary, civil proceedings and criminal prosecutions instituted by the Securities and Futures Commission, Hong Kong Monetary Authority and the Hong Kong Stock Exchange, ICAC, Hong Kong Police (including the Joint Financial Intelligence Unit and Commercial Crimes Bureau) and under the US Foreign Corrupt Practices Act and UK Bribery Act 2010 for bribery and money laundering offences, commercial frauds and cross-border corruption amongst others.









Transportation and International Trade

We have a long-established reputation in transportation (shipping and aircraft) and international trade work. Our lawyers have advised the transportation industry for nearly a century and our services have evolved to match the needs of our clients. In shipping, we act predominantly for owners, charterers, freight forwarders and P&I clubs, undertaking wet, dry and finance work. Our team includes one mariner and ex-seafarer, and we have acted in the highest profile casualties in the region over the last 20 years. In international trade, we act for traders and financial institutions in relation to disputes over the trading of physical commodities and paper.

Our transportation practice covers the full spectrum of legal needs for transportation companies, whether they move people or goods, including resources and commodities, or anything else the future might hold.



Property and Property Litigation

Our property lawyers advise on all aspects of Hong Kong property laws providing transactional, advisory and litigation support in relation to both commercial and residential properties. We also advise on the property aspects of IPOs. Our clients include listed corporations, private developers and financial institutions.

Whether the clients are an investor, lender, developer, landlord or tenant, they face the pressures of a particularly competitive real estate market. Local, regional or global, their market is constantly changing and shows no signs of slowing.

Our client's market is our market, and, whatever category they fall into, we are here to help them achieve their goals. Our lawyers offer seamless, comprehensive service founded on insights gained over years of targeted real estate experience. We work with our clients to understand their objectives and tailor practical, commercial solutions that not only meet their immediate needs, but align with their wider business strategy.







Being a Responsible Business is vitally important to us

Pro Bono

Pro bono is at the core of our identity and an invaluable part of our culture at Reed Smith. Our pro bono commitment spans the globe, involving offices across the U.S., Europe, the Middle East and Asia. Our lawyers invest significant time and effort every year to help our international and local communities. We are proud that in 2022 our teams across our global platform dedicated 92,000 hours to pro bono matters.

Many pro bono projects bring lawyers from our offices all over the world, allowing us to work as a team. Pro bono is also one way in which we develop our relationships with our in-house counsel clients - we partner with our fee-earning clients on pro bono work to increase capacity and offer more support to our pro bono clients. We encourage all our lawyers to get involved in pro bono work and support them to proactively seek out and develop new pro bono opportunities.

Environmental sustainability today, tomorrow & beyond

As a law firm with a global footprint, we recognize that we have an obligation to reduce the direct impact of our business operations on the natural environment.

We are committed to being a sustainable global law firm that delivers positive outcomes for our clients, communities, employees, environment, profession, and suppliers. Enviromental, social and governance is vitally important to us, and we understand that we are on this journey together and that acting ethically protects our reputation and that of the clients we represent, with whom we value building strong, long-standing relationships.







Our DEI Strategy



Our diversity, equity and inclusion mission is simple: To deliver opportunity to everyone.

We call it **All Rise.**

We are delivering on our commitment to take our place as a DEI standard-bearer in the legal industry and leave no stone unturned in providing a just, fair and equitable working environment for all.

It is not enough for one of us, or some of us or even most of us to succeed.

We will never stop working on this goal until all of us can succeed without exception.

We will deliver opportunity to everyone - whomever or wherever they are.

All seen. All heard. All valued. All included. All Rise.



diversity equity&inclusion



Our key Diversity statistics

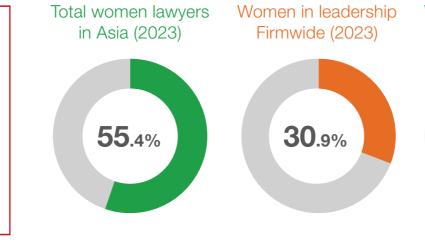
Total diverse lawyers Firmwide (US and UK)* increased from

17.5% in 2016 to **30.6%** in 2023

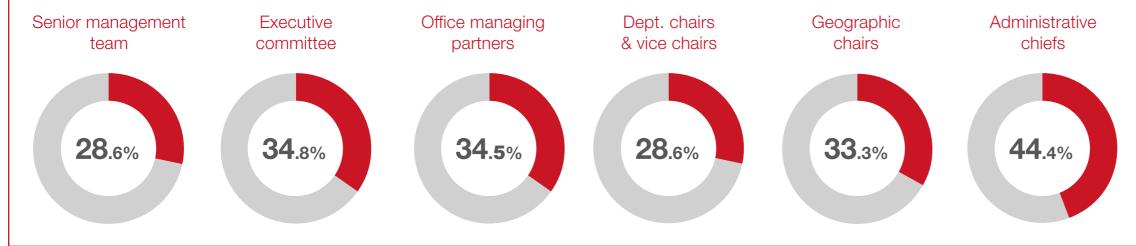
*excluding gender

Total women lawyers Firmwide increased from

35.8% in 2016 to **43.9%** in 2023

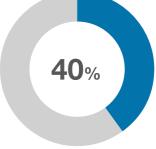


Firmwide Women in Leadership (2023)













Download our **All Rise** mission overview (PDF)

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Our People

We know that as you meet with our people, you will get a really good feel of what we stand for and how you can play an exciting part with our people to drive progress for our clients.

"I am extremely proud to be part of RSRB, as we continue to pioneer in new areas and strengthen our legal presence in a wide range of industries, building upon the strong relationships with, and trust and support of our growing client base. Looking back at my first days at Richards Butler as a trainee lawyer equipped with legal experience from working with the Hong Kong Judiciary, I can see that I have grown with the partnership, enjoying every moment and appreciating its positive values and caring culture."

We have our trainees share an office with a partner. This is among the most beneficial aspects of the training one can get - you cannot help but feel that you are a part of the team moving forward in real time, and more importantly, you get involved.

Lawyering is time sensitive and requires multitasking. Teamwork can be experienced in the fullest sense - at RSRB, you are never alone!



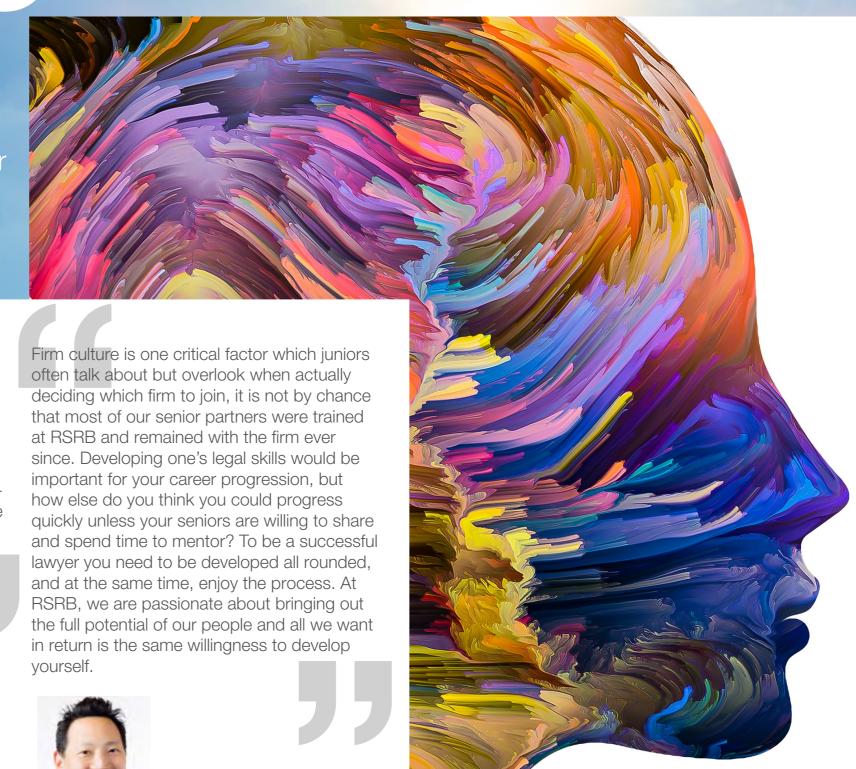
Anthony Woo Partner



Asha Sharma Partner



KC Mok Partner





Vacation Scheme

RSRB offers both summer and winter vacation schemes which provide students the opportunity to gain a strong insight into life at RSRB, as well as providing a solid account of the type of work encountered as a trainee.

Our

The schemes are for law students who are looking for a training contract which starts in two years' time. There are approximately 16 summer and 8 winter placements available each year.

Applicants should have outstanding academic and personal achievements. We are looking for law students who are enthusiastic, personable, intelligent and able to be a team player and moving progress together. We welcome both local and overseas applications.

Our placements are typically for a three-week period in one of our practice groups. Students will be supervised by one of our partners and work closely with our associates and trainees.

All vacation students will be considered as training contract applicants and they will be included in the training contract assessments.

Winter 2023/24 Vacation Placement

- Applications will be accepted from 1 August 2023 to 31 October 2023
- Placements in January and February 2024

Summer 2024 Vacation Placement

- Applications will be accepted from 1 November 2023 to 31 January 2024
- Placements in June and July 2024

Winter 2024/25 Vacation Placement

- Applications will be accepted from 1 August 2024 to 31 October 2024
- Placements in January and February 2025



How to apply

Please complete the online application on our Careers website at: www.reedsmith.com/en/careers/general/ vacation-placement

Please include details of law subject grades and transcripts (or GPA results).





There are approximately

six to eight training contracts

available each year.

2026 Training Contract September 2026 Intake

- Applications will be accepted from 1 January 2024
- No fixed deadline until all vacancies are filled
- Interviews will be conducted from June 2024 onwards

How to apply

Please complete the online application on our Careers website at: www.reedsmith.com/en/careers/general/ hk-trainee-form

Please include details of law subject grades and transcripts with GPA results.



We strongly encourage you to apply for our vacation scheme if you are interested in our training contract. If you are not available to join our vacation schemes, you may apply for our training contract directly.

Although there is no fixed deadline for the receipt of applications, we do encourage you to submit your application as early as possible.

Interviews for a training contract with RSRB will be conducted by two partners and the Graduate Recruitment & Training Manager. As part of the recruitment process, there will be a translation assessment and candidates will also be invited to attend a group discussion exercise.

Our Trainee Programme

We aim to retain 100% of our trainees upon completion of their training contract.

Our Trainee Programme is divided into four six-month seats in order to provide a balanced, practical, and hands-on experience in the following practice areas:

- Banking and Asset Finance
- Corporate and Investment Funds
- Commercial Litigation and Arbitration
- Property
- Shipping Litigation

Upon joining RSRB, you will undertake a comprehensive induction programme prior to commencing your first seat, which includes office tour, high count visit, introductions to all our practices and other essential professional skills trainings. Other than the key information you need to develop and prosper, you will also form solid friendships with other trainees who will be your buddies throughout the traineeships.

Learning and development won't stop at the end of the induction. We offer a wide range of trainings throughout your traineeships including CPD seminars, professional skills workshops and also e-Learning courses which allows you to learn at your own pace. The hands-on legal training and experience you will gain throughout your seat rotations is where you really learn how to be a great lawyer. We want you to get involved in client work and make a real contribution to the service we offer to our clients. You will be directly supervised by our partners and share an office with your supervising partner whenever possible. This unique arrangement provides an excellent opportunity for you to learn by example and obtain invaluable expert guidance. When it comes to your second seat rotation, you will be spoilt for choice. We always do our best to accommodate your seat preferences by consulting you before the seat rotation.

Last but not least, we aim to retain 100% of our trainees upon completion of their training contracts, which is proven by our excellent retention records. It is instructive to note that half of our current partners started as trainees with the firm.

When you become our newly qualified associate, you will typically join our global professional development programme designed to build relationships with colleagues around the world leading to our annual New Associate Retreat in London.



Our Senefits

In addition to a competitive salary, our trainee solicitor benefits package includes:

- Reimbursement of full-time PCLL fees
- Full-time PCLL students will receive a maintenance payment of HK \$50,000 during their PCLL course
- Global Health Insurance
- Mental Health Care Employee Assistance Program
- 22 days holiday per year; in accordance with the cap of leave entitlement for a trainee solicitor regulated by the Law Society of Hong Kong
- Use of "Arbitrage III", our firm's leisure boat
- Hybrid working arrangements



Life as a RSRB Trainee



May Wong Partner – Corporate Trainee Solicitor 2006 - 2008

How was the transition from lab to law?

I joined the firm as a trainee in 2006 after completing my PCLL at the University of Hong Kong. After having worked eight years in a lab on scientific research on the back of my first degree in Genetics, the thought of working in an office and working my way towards a professional gualification was guite daunting. But the firm did a great job of making the transition easier and after my training contract was confirmed, the firm began inviting us to firm events, including Christmas parties, Spring Dinner and dragon boat races, where we had the opportunity to meet others in my trainee intake before we officially started at the firm. Through those events, we also had the opportunity to meet our other colleagues in the firm, many of whom have gone on to be lifelong friends. It was in those events where we first experienced the friendliness of what was to become our future workplace.

From Trainee Solicitor to Partner at RSRB

Having joined as a trainee at Richards Butler which then became RSRB, qualifying as an associate in the Corporate and then being promoted to partner, I have experienced the fabric of the firm at all different levels. I truly believe that the purpose of RSRB trains you to be an exceptional legal professional and that the training does not stop after two years. We are always learning. We constantly push our lawyers outside of their comfort zone, which may be overwhelming at times, but we believe in the mantra "if you are not challenged, you will not improve". Junior colleagues can always draw comfort from the fact that there will always be a senior colleague or partner to provide guidance. Teamwork is vital to the success of a firm and that is how we work, and expect each other to work.

The wellness of our colleagues is also very important to us. As well as working hard, we also play hard. Our annual events include themed Christmas parties, Spring dinners and dragon boat races as well as other charity fundraising events throughout the year. By participating in these events (which is highly encouraged), colleagues of different departments and at all levels get to know each other outside of the office environment and on a personal level, which goes towards reinforcing the spirit of the firm. It is often these events which lead to the fun memories which are shared and recalled many years afterwards.

Moving from working in a lab to working in front of a computer, from science to law, has been challenging at times, but is a decision (as well as the decision to join this firm) which I have no regrets about.



Gilbert Mok

Associate - Corporate Seconded Trainee in 2016

Tell us about your path to RSRB?

I joined RSRB first as a secondee from the Department of Justice during my traineeship for 6 months. I re-joined the firm's corporate department a few years after qualifying as a solicitor.

What would appeal to a graduate joining RSRB?

As a secondee to RSRB, like other trainees of the firm, I was placed under the direct supervision of a partner. Indeed, all trainees in RSRB are seated in the same room with a partner. The exposure trainees have is therefore immense – you can witness and observe first hand how the partner handle legal problems and communicate with clients, counterparties and regulators and other colleagues within the firm. The arrangement allows trainee to be integrated to the team very quickly and provides ample opportunities for trainees to learn and to develop into a practising lawyer.

What sets RSRB apart?

At RSRB, depending on the needs of the clients, lawyers from different practice groups and locations work very closely from time to time. In time, I am able to pick up certain know-how relating to the various practices of this full service global firm. The collegial culture inside and out of the Hong Kong office contributed to the exchange of ideas and I am very much impressed by the breadth and depth of the knowledge and guidance that my peers are willing to share at various occasions.





Life as a RSRB Trainee



Associate - Litigation Trainee Solicitor 2017-2019

Cheri Leung

What do you like about your iob?

As an associate at RSRB, I am given plenty of opportunity to work on a wide variety of matters ranging from arbitration to court proceedings, from commercial and contractual disputes to judicial reviews, and from contentious work to advisory and regulatory compliance matters. These experiences are helpful in enriching my legal knowledge as well as equipping me with the tools and skills that would enable me to assist in offering practical solutions to address client's needs. Also, I am also proud to be part of the firm's pro bono team which is responsible for organizing the firm's pro bono efforts within the Hong Kong office.

What is the best part of pro bono work?

Our pro bono team at the Hong Kong office is an intimate and supportive team that do the best we can to offer advice to the less privileged. On the one hand, in a firm-wide context, we work with lawyers from other offices in regional collaboration projects to deliver research work product to our pro bono partners. On the other hand, and on a more domestic level, we are pleased to work with local non-profit and/or nongovernment organizations in assisting pro bono clients in relation to employment and labour disputes on a regular basis.

Learning about the difficulties that these pro bono organizations and lay clients face on a personal level reminds me of how fortunate I am. This deeply motivates me to contribute to the local community even more by doing what I can to help on a professional level. It's always great to have more colleagues involved. Trainees are more than welcome to participate.



Ho Yan Ko

Associate – Banking Trainee Solicitor 2020-2022

Why RSRB?

While applying for training contracts, I knew I wanted to train at a full-service law firm as this would provide exposure to a diverse range of work and allow me to discover my interests – this naturally attracted me to Reed Smith Richards Butler LLP. As a full service law firm, Reed Smith Richards Butler LLP offers trainees with exposure to a broad range of practice areas, fitting prospective lawyers with the skillsets required to one day become a practising commercial lawyer.

What you like most about RSRB's training programme?

During my traineeship, I had the opportunity to be seated in the Firm's dispute resolution, banking and finance, and corporate departments which offered me the chance to work on a wide range of contentious and transactional work for the firm's listed and private clients. Trainees are given a high level of responsibility from the very start, and I often found myself preparing first drafts of legal documents and liaising directly with clients, counterparties, regulators and other professional parties. What I valued most from the firm's training programme is the direct supervision trainees receive from partners of the firm. Even as a junior member of the team, I was actively encouraged by partners to engage in exchanges of ideas and to voice any concerns, queries and views regarding client matters. With my supervisors' guidance, I was constantly pushed to work outside of my comfort zone, allowing me to continuously grow and develop professionally.

What is RSRB's work culture?

Work aside, the firm truly has a collegial and friendly culture where I have always felt supported and have had the privilege to form lifelong friendships. Commencing a legal career is exciting yet challenging; at RSRB, your training is sure to be in safe hands.





Life at RSRB

Sports and Social

Trainees' involvement with RSRB commences prior to their joining. We are proud to say that we keep in regular contact with our future trainees by inviting them to our firm's events throughout the year.

- Spring Dinner
- Office Drinks and Junk Trips
- Dragon Boating
- Christmas Party

Charity Events

Our trainees are regularly involved in various Hong Kong charity events such as:

- Holy Cafe Dim Sum Lunch for Elderly
- Annual Lifewire Charity Run
- Hong Kong Cancer Fund's PINK Revolution
- Corporate Wellness Challenge: 8-Hour Charity Spin

vellbeing and create a supportive working nvironment.







Dates for your Diary

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Open for applications from 1 August 2023 to 31 October 2023

Summer 2024 Vacation Placement

Open for applications from 1 November 2023 to 31 January 2024

2026 Training Contract

Open for applications from 1 January 2024 until all vacancies are filled

Contact us

For further assistance, please contact: Julia Yau Graduate Recruitment & Training Manager +852 2507 9722 Julia.Yau@reedsmith.com

17th Floor, One Island East 18 Westlands Road, Quarry Bay Hong Kong

Further information about the Firm and our practice areas can be found at www.reedsmith.com





Please visit our graduate recruitment website at www.reedsmith.com/en/careers/regions/hong-kong



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ABU DHABI ASTANA ATHENS AUSTIN BEIJING BRUSSELS CENTURY CITY CHICAGO DALLAS DUBAI FRANKFURT HONG KONG HOUSTON LONDON LOS ANGELES MIAMI MUNICH NEW YORK ORANGE COUNTY PARIS PHILADELPHIA PITTSBURGH PRINCETON RICHMOND SAN FRANCISCO SHANGHAI SILICON VALLEY SINGAPORE TYSONS WASHINGTON, D.C. WILMINGTON

